



## Heritage Christian Preschool Tuition Agreement 2024-2025 School Year

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(Child's Last Name)

(First Name)

(Middle Initial)

In the Heritage Christian Preschool (HCP) for the above mentioned school year, I/We agree to the following:

1. Child meets the age requirement for the classroom in which they are enrolling.
2. Child is toilet trained if enrolled in the 3 year old or older classrooms.
3. To pay a non-refundable registration fee of \$50 for the first child and \$25 for each additional child at the time of application.
4. To pay the first of 10 tuition installments, at the time of application.
5. Tuition is refundable only if HCP is notified by July 1, 2024.
6. There will be no refunds made for holidays, vacations or school closings, as the yearly tuition is spread over **TEN INSTALLMENT PAYMENTS** (first installment due at registration) for convenience of remittance.
7. Tuition is due by check the first school day of each month starting on September 1. Payments received after the 15<sup>th</sup> of the month will be assessed a \$25 late fee. Checks are made payable to Heritage Christian Preschool.
8. Payments can be dropped off in the office or placed in your child's folder.
9. If you choose to remove your child from Heritage Christian Preschool after school has begun full tuition is required.
10. The preschool reserves the right to terminate enrollment of any child, if in the opinion of the staff, continued attendance would not be in the best interest of either the child or the school or tuition payments are not current.
11. A \$25 service fee will be assessed on all returned checks.

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(Parent Signature)

(Date)

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(Check #)

(Check Amount)